

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF WATERWORKS DISTRICT NO. 2
NATCHITOCHE PARISH, LOUISIANA**

Wednesday, April 23, 2025

PRESENT: Carletta Jones-President; Henderson Howard; Jerry Longlois; Preston Broadwater; Donald Forrest; Emile Metoyer; Patrick Masson-Vice-President; Ludlow McNeely-Secretary/Treasurer; Bubba Dunn- District Manager; Russell L. Sylvester.

ABSENT: None

VISITORS: Ken McManus, John Schulman.

The President called the meeting to order and had a prayer.

The Minutes of the regular meeting of Wednesday March 19, 2025, were accepted as written. It was moved by Mr. Howard, seconded by Mr. Forrest and unanimously adopted that the Minutes for the meeting be accepted as written.

OLD BUSINESS

I) Accounts paid/payable:

Accounts paid and to be paid April 23, 2025, are attached and marked "Exhibit A." Mr. Dunn explained the bills already paid and answered questions from the Board. This included explaining the bill from Coburn Supply Co. was for new water meters and for check values for the new well. By motion of Mr. Longlois and seconded by Mr. Howard, the board unanimously approved Exhibit A.

II) Customer Status Report:

The Status Report for March 2025, is attached and marked "Exhibit B." The Board discussed water usage and disconnections. By Motion of Mr. Metoyer and seconded by Mr. Masson, the board unanimously approved Exhibit B.

III) Monthly Budget Report/Profit & Loss Statement/Financial Report:

The Budget Report and a Profit and Loss Statement for March 2025 is attached and marked "Exhibit C". Mr. Dunn explained the monthly income and expenses compared to the budgeted amounts. By Motion of Mr. Howard and seconded by Mr. Forrest, the board unanimously approved Exhibit C.

IV) Monthly Balance Sheet:

The Monthly Balance Sheet as of March 31, 2025, is attached and marked "Exhibit D".

Mr. Dunn and the Board discussed the investments of the District. By Motion of Mr. Metoyer and seconded by Mr. Longlois, the board unanimously approved Exhibit D.

NEW BUSINESS

I) At the February meeting, Mr. Dunn advised the board that because of corrosion, well no.8, the District's largest, went out and would have to be repaired. Mr. Dunn received an estimate from the lowest bidder, M.E. Amy Drilling Co. The initial inspection of the well revealed substantial iron buildup on the well's shafting and column pipe and many of the column pipes had holes in them from the corrosion. The pump was shot. The total estimate for the repairs is \$158,039.17, which includes \$4,700.00 for a camera survey. The camera survey would permit an inspection of the well and if the damage is not as extensive as thought, the District may save \$48,500.00 for the expense of having to cross wash the well. Mr. John Schulman, with M.E. Amy Drilling Co, was present during this April meeting to provide the Board with an update on the repairs. When they attempted to conduct the camera survey, they encountered a large plug of rust and iron which prevented the camera from descending down the well. The well has decent water, but right now it is black because of the rust. Mr. Dunn will look for a current water analysis, and if there isn't one, Mr. Schulman will obtain one. The current plan is to utilize stainless steel casing for the replacement pipe, but that is very expensive. One alternative would be to use submersible pvc pipe which would hold up better against the corrosion and would be cheaper. The problem with this option is that it would require a stainless-steel pump and if that pump was hit by electricity it would have to be pulled from the well. Mr. Schulman will continue to try to vacuum the corrosion and iron out and complete the camera survey. He will report back to the Board with the results of the camera survey and the water analysis and provide the Board with additional information regarding the cost and advantages of utilizing pvc pipe so the Board can make a decision on how to proceed.

II) The District's current banking institution, Sabine State Bank, is in the process of being bought out by a credit union in Texas. In that the District is prohibited from utilizing a credit union for its banking institution, Mr. McNeely has been obtaining quotes/proposals from local banking institutions to determine what they would pay in interest and what they would charge in fees to become the District's new banking institution. Mr. McNelly is waiting for a proposal from Hancock Whitney to complete his review. At that time, Mr. McNeely will consult with Mr. Dunn about choosing a new banking institution. During the March meeting the Board authorized Mr. Dunn to choose the District's new Banking institution after reviewing and comparing the information obtained by Mr. McNeely.

III) Mr. McManus, the District's engineer, provided the Board with an overview of the capital outlay request he is working on for the District. The District's treatment plant was constructed in 2002-2003 and is in need of refurbishment. The State's Depart. of Health and Hospitals require refurbishments to treatment plants every 15-20 years. The District has a current debt for a loan from the USDA for the Water Treatment Plant and other improvements completed in the early

2000s. Mr. McManus is proposing a three-year funding project totaling \$1,060, 010.68 dollars. Mr. McManus will keep the Board informed of the progress of obtaining legislative funding for the repair project.

IV) The next regular meeting will be on May 28, 2025, at 6:00 pm. The meeting's agenda will include the discussion of Accounts Paid/Payable, Customer Status Report, Monthly Budget Report/Profit & Loss Statement/Financial Report, Monthly Balance Sheet, the status of the District's equipment and employees, quality of water and any cut-off issues.

ADJOURNMENT

It was moved by Mr. Howard, seconded by Mr. Forrest, and unanimously approved, that the meeting adjourns.

Attest:


SECRETARY-TREASURER


PRESIDENT