

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF WATERWORKS DISTRICT NO. 2
NATCHITOCHE PARISH, LOUISIANA**

Wednesday, February 19, 2025

PRESENT: Carletta Jones-President; Henderson Howard; Jerry Longlois; Preston Broadwater; Donald Forrest; Emile Metoyer; Patrick Masson-Vice-President; Ludlow McNeely-Secretary/Treasurer; Bubba Dunn- District Manager; Russell L. Sylvester.

ABSENT: None

VISITORS: None

The President called the meeting to order and had a prayer.

The Minutes of the regular meeting of January 22, 2025, were accepted as written. It was moved by Mr. Forrest, seconded by Mr. Longlois and unanimously adopted that the Minutes for the meeting be accepted as written.

OLD BUSINESS

I) Accounts paid/payable:

Accounts paid and to be paid February 19, 2025, are attached and marked "Exhibit A." Mr. Dunn explained the bills already paid and answered questions from the Board. This included explaining the bill from Meyer, Meyer, LaCroix and Hixon was for engineering services for the District and the invoice from H. Brown, Inc. was for a crane to pull the water well that went out. By motion of Mr. Longlois and seconded by Mr. Metoyer, the board unanimously approved Exhibit A.

II) Customer Status Report:

The Status Report for January 2025, is attached and marked "Exhibit B." The Board discussed water usage and disconnections. By Motion of Mr. Howard and seconded by Mr. Forrest, the board unanimously approved Exhibit B.

III) Monthly Budget Report/Profit & Loss Statement/Financial Report:

The Budget Report and a Profit and Loss Statement for January 2025 is attached and marked "Exhibit C". Mr. Dunn explained the monthly income and expenses compared to the budgeted amounts. By Motion of Mr. Longlois and seconded by Mr. Masson, the board unanimously approved Exhibit C.

IV) Monthly Balance Sheet:

The Monthly Balance Sheet as of January 31, 2025, is attached and marked "Exhibit D". Mr. Dunn and the Board discussed the investments of the District. By Motion of Mr. Metoyer and seconded by Mr. Masson, the board unanimously approved Exhibit D.

V) Past Due Accounts:

The Board discussed the status of the past due accounts and their collections.

VI) Equipment/Personnel:

Mr. Dunn advised the Board regarding the status of the District's equipment and its personnel.

NEW BUSINESS

I) Mr. Dunn advised the board that because of corrosion, well no. 8, the District's largest, went out and will have to be repaired. Mr. Dunn is working to get the cost estimate for the repairs and will advise the Board when the estimate is received. Because of the emergency nature of this event, it is anticipated that an emergency meeting will need to be called to authorize the cost necessary for the repairs.

II) The next regular meeting will be on March 19, 2025, at 6:00 pm. The meeting's agenda will include the discussion of Accounts Paid/Payable, Customer Status Report, Monthly Budget Report/Profit & Loss Statement/Financial Report, Monthly Balance Sheet, the status of the District's equipment and employees, quality of water and any cut-off issues.

ADJOURNMENT

It was moved by Mr. Howard, seconded by Mr. Forrest and unanimously approved, that the meeting adjourns.

Attest:


SECRETARY-TREASURER


PRESIDENT