

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF WATERWORKS DISTRICT NO. 2
NATCHITOCHE PARISH, LOUISIANA**

Wednesday, January 28, 2026

PRESENT: Carletta Jones-President; Henderson Howard; Jerry Longlois; Donald Forrest; Emile Metoyer; Patrick Masson-Vice-President; Ludlow McNeely-Secretary/Treasurer; Bubba Dunn-District Manager; Russell L. Sylvester.

ABSENT: Preston Broadwater

VISITORS: Alan Colbert

The President called the meeting to order and had a prayer.

The Minutes of the regular meeting of Wednesday December 17, 2025, were accepted as written. It was moved by Mr. Longlois, seconded by Mr. Forrest and unanimously adopted that the Minutes for the meeting be accepted as written.

OLD BUSINESS

I) Accounts paid/payable:

Accounts paid and to be paid January 28, 2026, are attached and marked "Exhibit A." Mr. Dunn explained the bills already paid and answered questions from the Board. This included explaining that the bill from Hawkins was for chlorine; the bill from Graybar Financial was associated with the new phone system; the bill from Stine was for a pressure washer; and the bill from USA Bluebook was for water testing at the plant. By motion of Mr. Howard and seconded by Mr. Longlois, the board unanimously approved Exhibit A.

II) Customer Status Report:

The Status Report for December 2025, is attached and marked "Exhibit B." The Board discussed water usage and disconnections. By Motion of Mr. Forrest and seconded by Mr. Masson, the board unanimously approved Exhibit B.

III) Monthly Budget Report/Profit & Loss Statement/Financial Report:

The Budget Report and a Profit and Loss Statement for December 2025 is attached and marked "Exhibit C". Mr. Dunn explained the monthly income and expenses compared to the budgeted amounts. By Motion of Mr. Howard and seconded by Mr. Longlois, the board unanimously approved Exhibit C.

IV) Monthly Balance Sheet:

The Monthly Balance Sheet as of December 31, 2025, is attached and marked "Exhibit D". Mr. Dunn and the Board discussed the investments of the District. By Motion of Mr. Forrest and seconded by Mr. McNeely, the board unanimously approved Exhibit D.

V) Cut-off Agreement with the Village of Natchez:

Mr. Howard advised the Board that he had met with the Mayor of the Village of Natchez regarding the issue of the Village providing incorrect address/residence information to the District for the cut-off services the District is providing for Natchez. The Village will attempt to correct this issue.

NEW BUSINESS

I) Mr. Dunn advised the Board that of the 5 requests for bids forwarded to dealerships for a new truck only 2 bids were received. Of these two, only one of these met the bid specifications and therefore after discussion as to the requirements the District needed for a new truck, it was moved by Mr. Metoyer, seconded by Mr. Howard unanimously approved by the Board that the District accept the conforming bid submitted by Foy Motors in Many.

II) New officers were selected for 2026. Mr. Masson is the President; Mr. McNeely is Vice-President and Mr. Longlois is the Secretary-Treasurer. The Board elected to utilize the same banking and investment institutions and to maintain the same publication as its official journal. By motion of Mr. Howard, and seconded by Mr. Metoyer, the board unanimously approved the new officers, employee raises and the maintenance of the same banking, investment, and publication arrangements.

III) Mr. Dunn explained that the 2025 budget had to be revised to reflect the \$194,819.39 repair cost associated with the attempted well repairs to well No. 8. By motion of Mr. Metoyer, seconded by Mr. Longlois, the Board unanimously approved the revision to the 2025 budget. Mr. Dunn then presented the 2026 budget and explained that it was essentially the same as the 2025 but it was not anticipated that the District would incur the large well repair cost in 2026. By motion of Mr. Howard, and seconded by Mr. Masson, the board unanimously approved the 2026 Budget.

IV) Mr. Dunn advised the Board of the status of the repairs to the large ground tank. The contractor had begun sandblasting, but because of the weather the repairs had to be rescheduled for next week. There was also discussion of status of drilling a new well. Mr. Dunn advised that Mr. McManus had submitted the funding application to the Drinking Water Revolving Loan program with the State Department of Health. Under this program, the State would forgive 49% of the debt. The State is reviewing the District's application.


V) The next regular meeting will be on February 25, 2026, at 6:00 pm. The meeting's agenda will include the discussion of Accounts Paid/Payable, Customer Status Report, Monthly Budget Report/Profit & Loss Statement/Financial Report, Monthly Balance Sheet, the status of the District's equipment and employees, quality of water and any cut-off issues.

ADJOURNMENT

It was moved by Mr. Longlois, seconded by Mr. Broadwater, and unanimously approved, that the meeting adjourn.

Attest:


SECRETARY-TREASURER


PRESIDENT