MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF WATERWORKS DISTRICT NO. 2 NATCHITOCHES PARISH, LOUISIANA

Wednesday, June 24, 2026

PRESENT: Patrick Masson-President; Emile Metoyer; Ludlow McNeely-Vice-President; Carletta Jones; Henderson Howard; Preston Broadwater; Donald Forrest; Bubba Dunn- District Manager; Russell L. Sylvester.

ABSENT: Jerry Longlois
VISITORS: Ken McManus

The President called the meeting to order and had a prayer.

The Minutes of the regular meeting of Wednesday May 27, 2026, were accepted as written. It was moved by Ms. Jones, seconded by Mr. Metoyer and unanimously adopted that the Minutes for the meeting be accepted as written.

OLD BUSINESS

I) Accounts paid/payable:
Accounts paid and to be paid June 24, 2026, are attached and marked "Exhibit A." Mr. Dunn explained the bills already paid and answered questions from the Board, this included explaining that the bill from Cohea's Enterprise was for fixing the pole in the church parking lot where a new water line was laid. The bill from Baton Rouge Winwater Works was for materials and supplies. By motion of Mr. Metoyer and seconded by Mr. Howard, the board unanimously approved Exhibit A.

II) Customer Status Report:
The Status Report for May 2026, is attached and marked "Exhibit B." The Board discussed water usage and disconnections. By Motion of Mr. Howard and seconded by Ms. Jones, the board unanimously approved Exhibit B.

III) Monthly Budget Report/Profit & Loss Statement/Financial Report:
The Budget Report and a Profit and Loss Statement for May 2026 is attached and marked "Exhibit C". Mr. Dunn explained the monthly loss of $4,732.17 was related to expenses for the repairs to Well No. 7. By Motion of Mr. Broadwater and seconded by Mr. Forrest, the board unanimously approved Exhibit C.

IV) Monthly Balance Sheet:
The Monthly Balance Sheet as of May 31, 2026, is attached and marked "Exhibit D".
Mr. Dunn and the Board discussed the investments of the District. By Motion of Mr. Howard and seconded by Mr. Broadwater, the board unanimously approved Exhibit D.

V) Cut-off Agreement with the Village of Natchez:
The Board discussed the cut-off services the District provides for Natchez.

VI) Equipment/Personnel:
Mr. Dunn advised the Board regarding the status of the District's equipment and personnel.

NEW BUSINESS

I) Mr. McManus presented the Board with a written contract to provide engineering services which is required by the State Department of Health to permit Mr. McManus to represent the District in applying for the loan/grant to pay for the digging of a new well No. 8 and other improvements the District is seeking. The terms of the contract are mandated by the State and therefore are fairly boiler plate. Mr. McManus also informed the Board that in conjunction with the proposal submission, the State requires a System Improvement Plan which involves a review and documentation of the District's entire water system. This is being completed and will provide the District with valuable information regarding the District's system. By motion of Ms. Jones, seconded by Mr. Masson the Board unanimously approve the contract with Mr. McManus.

Mr. McManus also informed the Board that the company performing the repairs to Well No. 7, M.E. Amy Drilling Company, has been unable to work on the well because of all of the rain but they should be able to resume the repairs shortly.

II) The next regular meeting will be on July 22, 2026, at 6:00 pm. The meeting's agenda will include the discussion of Accounts Paid/Payable, Customer Status Report, Monthly Budget Report/Profit & Loss Statement/Financial Report, Monthly Balance Sheet, the status of the District's equipment and employees, quality of water and any cut-off issues.

ADJOURNMENT

It was moved by Mr. Broadwater, seconded by Mr. Howard, and unanimously approved that the meeting adjourn.

Attest: Gerald Longlois
SECRETARY-TREASURER

PRESIDENT