

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF WATERWORKS DISTRICT NO. 2
NATCHITOCHES PARISH, LOUISIANA**

Wednesday, March 19, 2025

PRESENT: Carletta Jones-President; Henderson Howard; Jerry Longlois; Preston Broadwater; Donald Forrest; Emile Metoyer; Patrick Masson-Vice-President; Ludlow McNeely-Secretary/Treasurer; Bubba Dunn- District Manager; Russell L. Sylvester.

ABSENT: None

VISITORS: None

The President called the meeting to order and had a prayer.

The Minutes of the regular meeting of February 19, 2025, were accepted as written. It was moved by Mr. Metoyer, seconded by Mr. Longlois and unanimously adopted that the Minutes for the meeting be accepted as written.

OLD BUSINESS

I) Accounts paid/payable:

Accounts paid and to be paid March 19, 2025, are attached and marked "Exhibit A." Mr. Dunn explained the bills already paid and answered questions from the Board. This included explaining the bill from Immense Impact was for the District's web site; M.E. Amy Drilling was for part of the well repair; Midwest salt was for water treatment and is paid every 8-9 months; RVS was for the yearly fee for software updates; and for Unifirst Corp. was for water testing. By motion of Mr. Howard and seconded by Mr. Longlois, the board unanimously approved Exhibit A.

II) Customer Status Report:

The Status Report for February 2025, is attached and marked "Exhibit B." The Board discussed water usage and disconnections. By Motion of Mr. Forrest and seconded by Mr. McNeely, the board unanimously approved Exhibit B.

III) Monthly Budget Report/Profit & Loss Statement/Financial Report:

The Budget Report and a Profit and Loss Statement for February 2025 is attached and marked "Exhibit C". Mr. Dunn explained the monthly income and expenses compared to the budgeted amounts. By Motion of Mr. Howard and seconded by Mr. Longlois, the board unanimously approved Exhibit C.

IV) Monthly Balance Sheet:

The Monthly Balance Sheet as of February 28, 2025, is attached and marked "Exhibit D". Mr. Dunn and the Board discussed the investments of the District. By Motion of Mr. Metoyer and seconded by Mr. Masson, the board unanimously approved Exhibit D.

V) Past Due Accounts/Cut off services:

The Board discussed the status of the past due accounts and their collections as well as the cutoff of services for the District and for the Village of Natchez.

NEW BUSINESS

I) At the February meeting, Mr. Dunn advised the board that because of corrosion, well no. 8, the District's largest, went out and would have to be repaired. Mr. Dunn received the estimate from the lowest bidder, M.E. Drilling Co. The initial inspection of the well revealed substantial iron buildup on the well's shafting and column pipe and many of the column pipes had holes in them from the corrosion. The pump was shot. The total estimate for the repairs is \$158,039.17, which includes \$4,700.00 for a camera survey. The camera survey would permit an inspection of the well and if the damage is not as extensive as thought, the District may save \$48,500.00 for the expense of having to cross wash the well. Following discussion, it was moved by Mr. Longlois, seconded by Mr. Metoyer and unanimously approved to authorize the payment for the repair of the well, including the camera survey.

II) The District's current banking institution is Sabine State Bank which is in the process of being bought out by a credit union in Texas. In that the District is prohibited from utilizing a credit union for its banking, Mr. McNeely contacted the Bank of Montgomery to obtain a quote as to what they would pay in interest and what they would charge in fees to become the District's new banking institution. Following discussion, the Board requested that Mr. McNeely obtain bids from the other local banking institutions to compare and report the findings to Mr. Dunn. On the motion of Mr. Longlois, and seconded by Mr. Broadwater, the Board unanimously authorized that Mr. Dunn should select the District's new Banking institution after reviewing and comparing the information being obtained by Mr. McNeely.

II) The next regular meeting will be on April 23, 2025, at 6:00 pm. The meeting's agenda will include the discussion of Accounts Paid/Payable, Customer Status Report, Monthly Budget Report/Profit & Loss Statement/Financial Report, Monthly Balance Sheet, the status of the District's equipment and employees, quality of water and any cut-off issues.

ADJOURNMENT

It was moved by Mr. Howard, seconded by Mr. Longlois and unanimously approved, that the meeting adjourns.

Attest:


SECRETARY-TREASURER


PRESIDENT