

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF WATERWORKS DISTRICT NO. 2  
NATCHITOCHES PARISH, LOUISIANA**

Wednesday, October 22, 2025

PRESENT: Carletta Jones-President; Henderson Howard; Jerry Longlois; Preston Broadwater; Donald Forrest; Emile Metoyer; Patrick Masson-Vice-President; Ludlow McNeely-Secretary/Treasurer; Bubba Dunn- District Manager; Russell L. Sylvester.

ABSENT: None

VISITORS: None

The President called the meeting to order and had a prayer.

The Minutes of the regular meeting of Wednesday September 24, 2025, were accepted as written. It was moved by Mr. Longlois, seconded by Mr. Forrest and unanimously adopted that the Minutes for the meeting be accepted as written.

**OLD BUSINESS**

I) Accounts paid/payable:

Accounts paid and to be paid October 22, 2025, are attached and marked "Exhibit A." Mr. Dunn explained the bills already paid and answered questions from the Board. This included explaining that the bill from Hawkins was for chlorine, the bill from Wes Bank was the District's gas card, and the bill from Intuit was for checks. By motion of Mr. Howard and seconded by Mr. Forrest, the board unanimously approved Exhibit A.

II) Customer Status Report:

The Status Report for September 2025, is attached and marked "Exhibit B." The Board discussed water usage and disconnections. By Motion of Mr. Howard and seconded by Mr. Forrest, the board unanimously approved Exhibit B.

III) Monthly Budget Report/Profit & Loss Statement/Financial Report:

The Budget Report and a Profit and Loss Statement for September 2025 is attached and marked "Exhibit C". Mr. Dunn explained the monthly income and expenses compared to the budgeted amounts. By Motion of Mr. Longlois and seconded by Mr. Forrest, the board unanimously approved Exhibit C.

IV) Monthly Balance Sheet:

The Monthly Balance Sheet as of September 30, 2025, is attached and marked "Exhibit D". Mr. Dunn and the Board discussed the investments of the District and Mr. Dunn advised the Board of the approximate \$500,000.00 upcoming payment on the District's loan. By Motion of Mr. Broadwater and seconded by Mr. Longlois, the board unanimously approved Exhibit D.

V) Cut-off Agreement with the Village of Natchez:

Mr. Dunn advised the Board of the status of the cut-off services the District is providing for Natchez.

VI) Equipment/Personnel:

Mr. Dunn advised the Board regarding the status of the District's equipment and personnel. There was also some discussion about the Board members completing their online training.

**NEW BUSINESS**

I) Mr. Dunn advised the Board that the funding application for a loan with the Drinking Water Revolving Loan program with the State Department of Health has been submitted and is being reviewed by the State. This loan will be utilized to drill a new well number 2.

II) Mr. Dunn advised the Board that a bid for a new one-ton truck has been accepted. The dealership is in the process of having a bed placed on the truck.

III) Mr. Dunn advised the Board regarding the status of negotiations with Womack Construction regarding the corrosion problems the new large tank has on the outside of the tank. The District has had Mr. Jeff Oakley of MidSouth Tank Inspectors examine the tank. The contractor, Womack Construction, who built this larger tank, also built the District's smaller tank, which is in great shape. The crew that was utilized for this larger tank construction was a different one from the one utilized for the smaller ground tank and there was some word that this other crew was taken off another project because of unacceptable work. The District's position is that the tank needs to be sandblasted and recoated before it will be accepted. The District has refused to release the remaining funds due on the tank or release the Contractor's bond. Mr. Dunn will keep the Board informed as to the attempt to resolve this issue.

IV) The next regular meeting will be on November 19, 2025, at 6:00 pm. The meeting's agenda will include the discussion of Accounts Paid/Payable, Customer Status Report, Monthly Budget Report/Profit & Loss Statement/Financial Report, Monthly Balance Sheet, the status of the District's equipment and employees, quality of water and any cut-off issues.

**ADJOURNMENT**

It was moved by Mr. Longlois, seconded by Mr. Howard, and unanimously approved, that the meeting adjourn.

Attest:

  
Michael McKeel  
SECRETARY-TREASURER

  
Cantetta Jones  
PRESIDENT